**Primary Trauma Care Foundation (PTCF)
Consent for use of stories, photos, audio and video**

I give my permission to you, Primary Trauma Care Foundation(PTCF), to use the following in your promotional communications for five years from the date on this form:

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| My stories and quotes |  |  |
| My photos |  |  |
| My videos |  |  |
| My audio |  |  |

I consent to these materials being used by PTCF to fundraise, campaign and raise awareness of global trauma training in your communications including but not limited to, newsletters, publications, marketing, press releases, websites, briefings, mailings, social media and audio-visual productions.

I consent to you publishing my location alongside my story, photo, audio or video (please include the most specific information you feel happy with us sharing):

|  |  |  |
| --- | --- | --- |
| **Village/Town** | **County/Region** | **Country** |
|  |  |  |

I understand you will keep my personal contact details on file for this purpose and won’t pass on my personal contact details to any third party outside PTCF without my permission or use them for any other purposes. You may archive my stories, photos, audio and video, and associated records for up to ten years after the consent expiry date.

I understand that photographers and videographers contracted by PTCF may use photographs/videos in their online or hard copy portfolios.

I understand if I withdraw my consent, you cannot withdraw material previously published but you will not use my material and information in new publications.

|  |  |
| --- | --- |
| **For written stories only:** | **Please tick one only** |
| You don’t need to contact me every time you use my story (and associated photos) |  |
| You must request my permission each time you plan to use my story |  |

## Photos, videos, audio or stories I have created

I grant PTCF a licence to use the stories, quotes, photos, videos and audio that I have created myself and supplied to PTCF, in the same manner as set out above.

I certify that these materials are my original work and have not been copied from any other source. Where I’m not the owner of any of these materials, I have the consent of the copyright owner to copy them and to supply them to PTCF as set out in this consent form.

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| I confirm that I am happy for personal photos I supply to PTCF to be used as stock images in PTCF communications. This means that they could be used without being connected to my name or story.  |  |  |

## My Contact Details

|  |  |
| --- | --- |
| **Full name** |  |
| **Full Postal Address**(please include town and postcode) |  |
| **Email Address** |  |
| **Telephone Number** | **Home** | **Mobile** | **Work** |
|  |  |  |
| **Signed**(please type name if completing electronically) |  |
| **Date** |  |

**Copyright**

Copyright rules mean that photos, films and other media can only be used with the permission of the person who created them. So, if someone takes photos at your event, those photos are the copyright of the person who took them, and should only be used with their permission. This applies even if the person is taking the photos on behalf of your group, as a volunteer. (However, if the person is a formal employee of your organisation, and the photos are taken as part of their job, the copyright belongs to the organisation unless there is an agreement to the contrary).

## FOR OFFICE USE ONLY

|  |  |
| --- | --- |
| **Photoshoot or videoshoot?** |  |
| **Shoot reference** |  |
| **Name of shoot or event** |  |
| **Date** |  |
| **Shoot location** |  |
| **Name of photographer/videographer** |  |
| **Caption or quotes**(as agreed with contributors) – age, relationship, context, campaign name or activity, location etc. |  |
| **Identifying details** (description/clothes) of person in photo/video |  |